



Parks & Recreation Commission Agenda

REGULAR MEETING OF PARKS & RECREATION COMMISSION

March 2, 2016

7:30 p.m.

Campbell City Hall – Council Chambers

- CALL TO ORDER Chairperson Scholberg
- ROLL CALL: Chairperson Scholberg
 Commissioners: Gibson, Davidson, Hughes, Johnson,
 Ptaszynski and Walker
- APPROVAL OF MINUTES Regular Meeting February 3, 2016*
- ORAL REQUESTS
- ANNOUNCEMENTS
- NEW BUSINESS
1. Proposed Commission Work Plan*
 2. Park Dedication Fees
 3. Bunnies and Bonnets Parade
- COMMITTEE REPORTS:
- A. Parks & Creek Trail: Chair Gibson, Members – Johnson, Walker
 - B. Trees: Chair Davidson, Members – Ptaszynski, Hughes
 - C. Special Events: Chair Hughes, Members – Ptaszynski, Scholberg



Parks & Recreation Commission Agenda

STAFF REPORTS

- A. General Plan Update
- B. Parks (Director Capurso)
- C. Recreation & Community Services (Director Maurantonio)

INFORMATION ONLY

- A. Police Activity Report – January, 2016*
- B. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: April 6, 2016

In compliance with the Americans with Disabilities Act, listening assisted devices are available for meeting held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Regina Maurantonio in the Recreation and Community Services Department at 408.866.2106.

*indicates written report

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
February 3, 2016
MINUTES**

The Parks and Recreation Commission convened in regular session on Wednesday, February 3, 2016, at 7:30 pm, at the Campbell Community Center, 1 West Campbell Avenue, Room E42, Campbell, California.

ROLL CALL

PRESENT: Johnson, Gibson, Ptaszynski, Hughes, Scholberg
Absent: Davidson and Walker (both excused)
STAFF: Recreation Director Maurantonio, Public Works Director Capurso, Public Works Superintendent Alex Mordwinow, Building Maintenance Supervisor Lance Rostege, Recreation Supervisor Aaron Bueno, and Recording Secretary Joy Francois

APPROVAL OF MINUTES:

MSC Ptaszynski/Johnson to approve the minutes of the January 6, 2016 regular Parks and Recreation Commission meeting.

AYES: Johnson, Gibson, Ptaszynski, Scholberg, Hughes

NOES: None.

ABSTAIN: None.

Oral Requests:

None.

Announcements:

Director Maurantonio announced that Mariah Dabel, Recreation Supervisor, had a baby boy.

New Business (was taken out of order):

1. Tour of Main Gym and Dance Studio

The Commissioners were taken on a tour of the Main Gym and Dance Studio. Many details were pointed out by Mr. Bueno and Mr. Rostege. Everyone agreed that it was a great renovation to both rooms and expressed their appreciation to Mr. Bueno and Mr. Rostege for all their efforts on this project.

4. "Super" Valentine Fun Run

Recreation Supervisor Aaron Bueno reminded the Commissioners that the Valentine Fun Run would be held this coming Saturday; they are hoping to see a lot of "out of towners" at the event. He thanked the Commissioners for volunteering for the registration station. He passed around a sample medal for this year's winners. He also thanked Classic Car Wash for the gifts they donated for the top 3 finishers in each category. Also Sports Basement will be donating gift certificates for winners.

2. 2015 Resident Satisfaction Survey Results

Director Maurantonio passed out copies of the 2015 Residential Satisfaction Survey results. Staff attended a study session a few weeks ago where the consultant presented the survey results. She

gave a brief overview of the survey and commented that 94.5% are satisfied with the overall quality of life in Campbell. She then walked the Commissioners through some of the highlights of the survey relating to Recreation and the Adult Center.

3. Commission Work Plan

Director Maurantonio passed out a copy of the Work Plan from the previous year. The discussion started out with comments on the Council's Strategic Priorities Meeting which was held on January 29, 2016. Chair Scholberg stated she was there for about 3 hours; Commissioner Gibson was there for about an hour and a half. She asked Commissioner Gibson to share his reaction to the session.

Commissioner Gibson said he thought it was a very good exercise; you get a good cross section of the issues the City is facing right now. He felt for our purposes as the City moves forward we have hit this point of the need for a supplemental plan for the General Plan regarding open space. He checked the kiosk at Campbell Park this morning and came down Railway Ave. There was a huge building that was there that is now gone. Dillon has 2 or 3 construction sites going on. This is a good example of the dynamics that are going on in the community. He'd like to know who is managing the big plan. This will create more demand for park and recreation opportunities. He's very concerned about this. He wonders if there is anybody looking at issues of preservation. He feels the Commission needs to move forward with some sort of proposal or something to the Council regarding a need for something like this. Lastly, the in lieu fees are now going to be directed to maintenance projects which is fine, but this means less money will be going towards acquiring any more land or other opportunities that may arise for parks. Chair Scholberg asked if it's true that park in lieu fees will be going to maintenance. Director Capurso stated that no, they can only be used for renovation not maintenance.

Referring to the Strategic Priorities Meeting, Chair Scholberg was surprised to see there was this prioritization process. She was struck that there seemed to be some tension about priorities that had been set and the work hadn't been done. She was also struck by council members saying we have money and we need to get some parks and open space and replacing some equipment. She thinks there was a disconnect with what the priorities are and how we are moving forward. Vice Mayor Gibbons had commented that if you look at a map you can see big places where there are no parks. Chair Scholberg feels that as a Commissioner she'd like to know more about the budget in the context of this strategic plan.

Director Capurso responded that one of the priorities that were identified as needing to be in the FY 17 fiscal plan, but get to it sooner if possible, would be to analyze the park impact fees. Staff will be working with the Commission to identify the money that is available and project what else will be coming in with developments that are in the pipeline. Based on that number there will have to be a balance of some sort between what we recommend for park renovation projects and where we are park deficient and where should we look for land. The tough part will be how to develop policy that says we want to renovate parks, we want to acquire parcels and maybe we want to partner with other agencies, maybe we don't. There's lots of ways to spend that pot of money.

Commissioner Gibson asked if our fees are consistent with other communities. Director Capurso said he'd like to say yes but they really need to look at it. He thinks they are. The optimal time to reset your fees is after you go a general plan update.

Chair Scholberg mentioned an editorial that was in the Mercury News regarding that it is so much less expensive to develop in Campbell. Director Capurso said he was mostly talking about the City not having a traffic impact fee.

Commissioner Gibson said when you have developments in certain areas in town; those monies would be earmarked for those areas. He doesn't think the City of Campbell has this grid about where the money should go.

Gibson asked if funding for the park improvement projects is through the CIP process. Director Capurso said yes, the park in lieu fees can only be used for parks, but money from the general fund can be used for parks. The projects have to compete for the general fund money.

Director Maurantonio said the Community Center is a park asset and could compete for that money as well.

Chair Scholberg asked if some of the park in lieu fees could be used to partner with the schools and maintain their fields. Director Capurso responded if you entered into a 20 year lease stating the City was going to operate this is a park during non-school hours the money could be used to renovate the fields.

Commissioner Hughes stated that most of the schools have rented out their fields on their own.

Director Capurso stated that staff will come back to the Commission in a month or two with some information, hopefully by April.

Scholberg asked if Council completed a plan on Friday. Capurso responded they did come up with a plan and now staff is trying to determine how the work can get done. It is more in an administrative draft stage and will go back to Council on March 1st.

Commissioner Gibson asked where General Plan Update is at this time. The RFP was issued, four firms proposed, staff and two councilmembers narrowed it down to two firms and they were interviewed by the City Manager, two Councilmembers and the Community Development Director and they asked both firms to make some changes and they will make a recommendation to Council soon.

Commissioner Scholberg asked if there is some back and forth on the Council priorities issues. Director Capurso said every department will have a handful of priorities. Permit parking comes up, drought comes up, and you need to put resources on them and they don't get recognized as "A" priorities. The communication about this is happening better now.

Director Maurantonio went over the work plan items for the Commission from the previous year.

Commissioner Scholberg would like to see an actual list of things the Commission will actually work on. Director Capurso agreed, that would best way to do it, would be a good way to measure if it's going to go on the work plan.

Directors Maurantonio and Capurso will bring a new draft to the March 2nd meeting.

Committee Reports:

Parks and Creek Trail: Commissioner Gibson said things are looking pretty good; the turf is coming back well. Staff has done a great job. He asked what is going on at the main field at the Community Center, looks like a weed infestation. He noticed that staff is putting in a new trash receptacle at Campbell Park.

Director Capurso responded that the weed infestation is typical when you over seed. He will go take a look at it.

Commissioner Scholberg said Fischer Park turf looks great.

Trees: No Report.

Special Events: Commissioner Hughes said as already discussed the Fun Run is coming up.

Staff Reports:

Parks: Todd Capurso

- Water Tower lights – The old flood lights were replaced with a system of LED lights. One of the nice things is they can be programmed to change colors; right now it is gold for the Super Bowl 50. The plain white light does not look as good as the light that was removed. The intention was to save energy, get some artistic creativity, and it's a nice asset to have. The lights will be changed for special events. There is not currently a policy on who decides when to change the lights.
- The City's Arbor Day celebration is scheduled for Monday, March 7th at 9:00 am at the Campbell Middle School Gymnasium. Instead of the traditional Arbor Day Celebration staff will be doing a TreeCircus presented by the Western Chapter of Arboriculture in California. This will be an hour long presentation to Middle School students about trees given by professional arborists that are touring the State in Celebration of Arbor Week. Afterwards, weather permitting, trees will be planted by the school children and officials at the adjacent JDM Park to commemorate the event.
- The Museum Xeriscape Project was started this week. Parks staff have removed certain plants and erected a construction fence. This project is partially funded by a grant from the Santa Clara Valley Water District which was procured by the Museum Director.
- Hamman Park Volunteer Cleanup between San Jose and Campbell was very successful. The event was held on Martin Luther King Day, February 18th. It's probably among the best looking parks in San Jose right now. Several residents in the area said they've never seen it look so good.
- Michelle Quinney, City Engineer, has retired and Roland Neufeld has moved on to the City of Lincoln.
- Diana Johnson, Public Works Maintenance Executive Assistant, was promoted to Executive Assistant to the City Manager effective February 1st.

There was discussion regarding homeless encampments along the freeways. Director Capurso said staff communicates with Caltrans quite a bit but they are not moving along as quickly as staff would like. The City is limited in what it can do.

Recreation and Community Services: Director Maurantonio

- Staff held interviews today for the Youth Engagement Specialist position.
- The Community Center is providing space for a community CERT program. There's a lot of training happening.
- This season of shows at the Heritage Theatre is sold out. The Celtic Nights was the last show and they made a profit.

Police Activity Report

Commissioner Gibson mentioned that there is a lot of suspicious stuff going on at John D. Morgan Park; he wonders what this is related to.

Directors Capurso and Maurantonio said they will ask PD for more details.

Commissioner Gibson asked if PD could put the report in 100 hours so you can tell what time of day it is.

Good of the Game

Commissioner Gibson is looking forward to the Fun Run.

Commissioner Hughes is looking forward to the Fun Run and seeing how many participants we get out there. He's amazed at the gym and dance studio, it looked fantastic. It was great to have Mr. Rostege here for the tour. It was really special to hear from him what was done and feel his passion.

Commissioner Scholberg said she felt such a sense of pride and you could see Mr. Rostege did too.

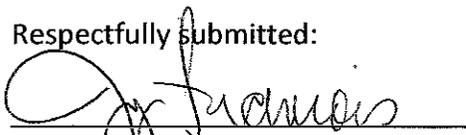
Commissioner Ptaszynski stated anytime we have contact with the Public Works crew it shows through.

Commissioner Johnson said Ditto on the tour. We're going to get some good weather for the Fun Run.

Commissioner Hughes said he'd like to hear more from Director Capurso's staff like we did from Mr. Rostege. Director Capurso will talk to staff and see what he can do.

Meeting adjourned at 9:40 p.m.

Respectfully submitted:


Joy Francois, Recording Secretary



Report to the Parks & Recreation Commission

TITLE: Approval of Parks and Recreation Commission Workplan and Goals for Fiscal Year 2016-17

RECOMMENDATION:

1. Approve the Parks and Recreation Commission Workplan and Goals for Fiscal year 2016-17.

BACKGROUND

At the February 3, 2016 Parks and Recreation Commission meeting, the Commission discussed proposed workplan items and goals for the 2016-17 fiscal year. The Commission wished to focus on policy related items for the workplan. The list below reflects items that the Commission will be reviewing relating to policy development or park related CIP projects. The goals section highlights some of the events that the Commission traditionally takes part in during the year.

Proposed Parks and Recreation Commission Workplan for FY 17

- Develop turf conversion policy - related to water conservation/drought response measures
- Discuss the proposed use of Park Dedication Fees in relation to park improvements
- Refine the Water Conservation Strategy
- Provide comment on the General Plan Update as related to parks, open space and recreation

Proposed Parks and Recreation Commission Goals for FY 17

- Participate in Arbor Day
- Participate in Bunnies and Bonnets Parade
- Hold a PRC meeting in a park
- Conduct a Parks Tour
- Participate in the Oktoberfest and Valentine Fun Runs

NEXT STEPS

Upon the Commission's approval of the Workplan and Goals for Fiscal Year 2016 -17, the recommendation will be forwarded to the City Council for final approval as part of the 2016-17 budget process.

FISCAL IMPACT

No fiscal impact.

ALTERNATIVES:

1. The Commission may wish to modify the proposed Workplan and/or Goals.

Prepared by:



Regina Maurantonio, Recreation & Community Services Director

**City of Campbell Police Department
 Monthly Activity Report
 Campbell Parks
 January 2016**

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
CAMPBELL PARK				
20160104052	January 4, 2016 3:38 pm	PERSON STOP	638 E CAMPBELL AV	PR
20160109006	January 9, 2016 1:16 am	SUSPICIOUS VEHICLE - OCCUPIE	638 E CAMPBELL AV	PR
20160112045	January 12, 2016 2:04 pm	BATTERY	638 E CAMPBELL AV	GOA
20160115087	January 15, 2016 5:19 pm	TRAFFIC STOP	638 E CAMPBELL AV	CITE
20160117009	January 17, 2016 1:57 am	DRUNK IN PUBLIC	638 E CAMPBELL AV	ARR
20160118056	January 18, 2016 4:14 pm	SUSPICIOUS PERSON	638 E CAMPBELL AV	PR
20160126085	January 26, 2016 4:57 pm	VANDALISM	638 E CAMPBELL AV	RPT
20160127106	January 27, 2016 10:58 pm	PATROL CHECK	638 E CAMPBELL AV	PC
COMMUNITY CENTER				
20160109037	January 9, 2016 3:58 pm	FOUND PROPERTY	1 W CAMPBELL AV	RPT
20160109045	January 9, 2016 8:17 pm	GUN SHOTS HEARD	1 W CAMPBELL AV	NEOC
20160111105	January 11, 2016 11:33 pm	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160112032	January 12, 2016 11:41 am	MUNI CODE VIOLATION	1 W CAMPBELL AV	GOA
20160113008	January 13, 2016 2:49 am	LOST PROPERTY	1 W CAMPBELL AV	RPT
20160117028	January 17, 2016 12:11 pm	DRUGS - UNDER INFLUENCE	1 W CAMPBELL AV	ARR
20160118024	January 18, 2016 10:38 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160119001	January 18, 2016 11:59 pm	PATROL CHECK	1 W CAMPBELL AV	PC
20160119039	January 19, 2016 10:19 am	BATTERY	1 W CAMPBELL AV	PR
20160120053	January 20, 2016 11:16 am	MEDICAL	1 W CAMPBELL AV	REF
20160121033	January 21, 2016 9:17 am	WELFARE CHECK	1 W CAMPBELL AV	NEOC
20160123070	January 23, 2016 10:04 pm	DISTURBANCE - JUVENILES	1 W CAMPBELL AV	PR
20160126010	January 26, 2016 1:08 am	DISTURBANCE	1 W CAMPBELL AV	GOA
20160126032	January 26, 2016 8:33 am	UNWANTED SUBJECT	1 W CAMPBELL AV	COMP
20160126038	January 26, 2016 9:42 am	MUNI CODE VIOLATION	1 W CAMPBELL AV	PR
20160126039	January 26, 2016 10:16 am	TRAFFIC ENFORCEMENT	1 W CAMPBELL AV	CITE
20160126062	January 26, 2016 2:14 pm	TRAFFIC ENFORCEMENT	1 W CAMPBELL AV	CITE
20160127065	January 27, 2016 1:43 pm	UNWANTED SUBJECT	1 W CAMPBELL AV	PR
20160127113	January 27, 2016 11:51 pm	SUSPICIOUS VEHICLE	1 W CAMPBELL AV	PR
20160128079	January 28, 2016 12:29 pm	STOLEN VEHICLE	1 W CAMPBELL AV	NEOC
20160129053	January 29, 2016 11:47 am	911 MISDIAL	1 W CAMPBELL AV	NEOC
20160130045	January 30, 2016 3:01 pm	SUSPICIOUS VEHICLE - OCCUPIE	1 W CAMPBELL AV	PC

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
DELL PARK (LOS GATOS CREEK PARK)				
20160115091	January 15, 2016 6:01 pm	SUSPICIOUS CIRCUMSTANCES	1220 DELL AV	REF
JACK FISCHER PARK				
20160102004	January 2, 2016 1:03 am	PERSON STOP	1405 ABBOTT AV	PR
20160103072	January 3, 2016 4:40 pm	SUSPICIOUS CIRCUMSTANCES	1405 ABBOTT AV	PR
JOHN D MORGAN PARK				
20160106005	January 6, 2016 3:22 am	SUSPICIOUS VEHICLE	354 BUDD AV	PR
20160110061	January 10, 2016 9:38 pm	PATROL CHECK	540 W RINCON AV	PC
20160111010	January 11, 2016 3:18 am	IMPOUNDED VEHICLE	354 BUDD AV	RPT
20160113023	January 13, 2016 9:21 am	SUSPICIOUS VEHICLE	540 W RINCON AV	PR
20160113027	January 13, 2016 9:28 am	SUSPICIOUS VEHICLE	540 W RINCON AV	PR
20160113028	January 13, 2016 9:34 am	SUSPICIOUS VEHICLE - OCCUPIEI	540 W RINCON AV	CAN
20160115082	January 15, 2016 4:53 pm	STOLEN VEHICLE - RECOVERY	354 BUDD AV	RPT
20160117018	January 17, 2016 8:35 am	WARRANT SERVICE - MISD	540 W RINCON AV	ARR
20160118061	January 18, 2016 6:38 pm	SUSPICIOUS VEHICLE	540 W RINCON AV	PR
20160118083	January 18, 2016 11:17 pm	PATROL CHECK	540 W RINCON AV	PR
20160120001	January 20, 2016 12:01 am	PATROL CHECK	354 BUDD AV	PC
20160121035	January 21, 2016 9:28 am	ALARM - COMMERCIAL	540 W RINCON AV	ALMN
20160125081	January 25, 2016 6:55 pm	THEFT	540 W RINCON AV	PR
20160125082	January 25, 2016 7:28 pm	PUBLIC WORKS INFORMATION	540 W RINCON AV	REF
20160127072	January 27, 2016 3:09 pm	STOLEN VEHICLE - RECOVERY	354 BUDD AV	RPT
20160129110	January 29, 2016 8:58 pm	DISTURBANCE - JUVENILES	354 BUDD AV	PR
20160129112	January 29, 2016 9:19 pm	PATROL CHECK	354 BUDD AV	PC
20160131052	January 31, 2016 3:34 pm	MUNI CODE VIOLATION	540 W RINCON AV	PR
LOS GATOS CREEK TRAIL				
20160104020	January 4, 2016 10:41 am	MEDICAL	LOS GATOS CREEK TRA	AOD
20160112058	January 12, 2016 5:13 pm	UNWANTED SUBJECT	LOS GATOS CREEK TRA	PR
20160115071	January 15, 2016 3:19 pm	INDECENT EXPOSURE	LOS GATOS CREEK TRA	UTL
20160121040	January 21, 2016 10:09 am	VIOLATION OF COURT ORDER - D	LOS GATOS CREEK TRA	RPT
20160123031	January 23, 2016 9:44 am	ASSIST OTHER DEPT	LOS GATOS CREEK TRA	AOD
20160127008	January 27, 2016 5:33 am	DISTURBANCE	LOS GATOS CREEK TRA	UTL
20160129079	January 29, 2016 2:35 pm	UNWANTED SUBJECT	LOS GATOS CREEK TRA	NEOC

Note: If there are no reported calls for service at a park during the specified time period, then the park will not be listed on this report.

Police Disposition Codes

ALMF	False Alarm – Fault
ALMN	False Alarm – No Fault
AOD	Assist Other Department
APR	Arrested
CAN	Cancelled Case Number
CITE	Citation Issued
CIV	Civil
CLR	Cleared
COMP	Complete
FI	Subject FI'D
GOA	Gone on Arrival
MKD	Marked – 11-24'S
NEG	Negative Contact
NEOC	No Evidence of a Crime
NONE	No Action Taken
PC	Patrol Check
PR	Public Relations
QOA	Quiet on Arrival
REF	Referred
RPT	Report Taken
SRVD	Served
SUPP	Supplemental Report
TOW	Vehicle Towed
UNF	Unfounded
UTL	Unable to Locate
WARN	Warning Issued