



**HISTORIC PRESERVATION BOARD
AGENDA**

City of Campbell, 70 North First Street, Campbell, California

Regular Meeting of the Historic Preservation Board

Wednesday, March 23, 2016, 4:00 p.m.
City Council Chambers, 70 N. First Street, Campbell

CALL TO ORDER

Chairperson Hernandez

ROLL CALL

MINUTES

1. Approval of Minutes for Meeting of December 16, 2015 (**See Attachment**)
Note: amended at February 3, 2016 meeting but vote was delayed due to quorum)
2. Approval of Minutes for Meeting of February 3, 2016 (**See Attachment**)

ORAL COMMUNICATIONS

This is the point on the agenda where members of the public may address the Board on items of concern to the Community that are not listed on the agenda.

PUBLIC HEARING

1. None

NEW BUSINESS

1. 360 E. Campbell Ave (Historic Name: Mrs. Putnam's Dry Good Store). The owner has applied for a Site and Architectural Review Permit to allow a façade restoration and associated seismic retrofit of an historic unreinforced masonry commercial building. The building is currently occupied by Pino's Trattoria. (Project Planner: Daniel Fama)
No decision. The application will come back to the Board at a future meeting.
2. 209 Railway Ave (Cannery Workers Dining Hall). Board Member Moore would like the Board to discuss this building (informational only).

OLD BUSINESS

1. Historic home tour/Mobile app: Continue discussion of planning a historic (virtual) home tour and mobile app.
2. Historic Preservation Ordinance (Chapter 21.33) / Historic Context Statement: Continue discussion to update the City's Historic Preservation Ordinance and Historic Context Statement. *Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.*

FUTURE AGENDA ITEMS

1. TBD

HPB MEMBER / STAFF ANNOUNCEMENTS / COMMUNICATIONS

1. Brochures: Tri-fold brochures for realtors, etc.
2. Historic plaques in Downtown Campbell:
3. Training:
4. General Plan Update:

ADJOURNMENT

Adjourn to the next regular meeting (4th Wednesday) to be held on **April 27, 2015**, at 4:00 p.m., City Council Chambers, 70 North First Street, Campbell, California.

In compliance with the Americans with Disabilities Act, listening assistance devices are available for meetings held in the Council Chambers. If you require accommodation to participate in the meeting, please contact Corinne Shin at the Community Development Department, at corinnes@cityofcampbell.com or (408) 866-2140.



HISTORIC PRESERVATION BOARD REGULAR MEETING

MINUTES

4:00 p.m. - Wednesday
City Council Chambers

DECEMBER 16, 2015

CALL TO ORDER

Chair Walter called the Historic Preservation Board Regular Meeting of Wednesday, December 16, 2015, to order at 4:00 p.m. in the City Council Chambers, located at 70 North First Street, Campbell, California, and the following proceedings were had to wit.

ROLL CALL

Board Members Present:

Todd Walter, Chair
Susan Blake
JoElle Hernandez

Board Members Absent:

Laura Taylor Moore

Staff Members Present:

Cindy McCormick, Senior Planner
Paul Kermoyan, Community Development Director

APPROVAL OF MINUTES

Board Member Hernandez made a motion to approve the Regular Meeting Minutes of September 23, 2015 as amended. Board Member Blake seconded. **Motion Passed 3-0-1** (Moore absent).

NON-AGENDIZED ORAL COMMUNICATIONS

None

PUBLIC HEARING

- 146 Alice Avenue - Mills Act Application (PLN2015-334):

The homeowner indicated that they would like to remodel and rehabilitate portions of the home using period-appropriate materials and historic colors to maintain its historic bungalow character. They indicated that matching siding was available and the home's exterior would look the same after the renovations. They would like to make the windows operable (currently they are painted shut). They do not intend to replace the windows but would use wood if needed. They would also like to remove the fireplace which appears to have been added later and was damaged in an earthquake.

The Board would like the homeowner to retain the chimney if it was built as part of the original construction and suggested the homeowner check with the Historic Museum to find pictures that would help make this determination.

The Board also recommended that the homeowner refer to the *City's Historic Design Guidelines for Residential Buildings* and *The Secretary of the Interior's Standards for the Treatment of Historic Properties* to assist them in rehabilitating the home.

Board Member Blake made a motion to recommend that the City Council approve a Mills Act Contract for the property at 146 Alice Avenue. Board Member Hernandez seconded. **Motion Passed 3-0-1** (Moore absent).

NEW BUSINESS

1. 166 Alice Avenue: The property owner submitted plans for an addition to a home and construction of a new detached garage and new detached artist studio in the Alice Avenue Historic District.

The Board appreciated the fact that the addition and studio would not be visible from the road due to its lower elevation. The Board also indicated that the garage to be demolished and rebuilt does not appear to be historic.

The Board was in support of the building permit application and recommended that the homeowner refer to the *City's Historic Design Guidelines for Residential Buildings* and *The Secretary of the Interior's Standards for the Treatment of Historic Properties* to assist them in rehabilitating the home.

OLD BUSINESS

1. Historic home tour/Mobile app: No update
2. Historic Preservation Ordinance (Chapter 21.33) / Historic Context Statement:

Board Member Blake indicated that she had sent an email to Mayor Baker regarding the Board's request to update the Historic Preservation Ordinance as part of the upcoming workplan.

ANNOUNCEMENTS/COMMUNICATIONS

1. Brochures: No update
2. Historic plaques in Downtown Campbell: Board Member Blake indicated that the volunteer is in the process of installing the plaques.
3. Training: The deadline for complying with the training requirement for maintaining status as a Certified Local Government (CLG) was September 30, 2015. Board Members Blake, Hernandez, Taylor, and Walter and staff member Cindy McCormick have completed their training. Staff is in touch with former member Niczewicz regarding his training.
4. New Board Member: Community Development Director Kermoyan indicated that three applications were received for the vacant HPB seat. An update will be provided at the next HPB meeting.
5. General Plan Update: Community Development Director Kermoyan indicated that the General Plan Update subcommittee had reviewed four proposals and narrowed the candidates down to two consulting firms. Interviews will take place on January 15th. The City Council will need to approve a contract, after which time the GPAC will start meeting.

ADJOURNMENT

Adjourned at 4:40 p.m. to a regular meeting to be held on January 27 2016, at 4:00 p.m., City Council Chambers, 70 North First Street, Campbell, California.

PREPARED BY: _____

Cindy McCormick, Senior Planner

APPROVED BY: _____

Todd Walter, Chair



HISTORIC PRESERVATION BOARD SPECIAL MEETING

MINUTES

4:00 p.m. - Wednesday
City Council Chambers

FEBRUARY 3, 2016

CALL TO ORDER

Chair Walter called the Historic Preservation Board Regular Meeting of Wednesday, February 3, 2016, to order at 4:00 p.m. in the City Council Chambers, located at 70 North First Street, Campbell, California, and the following proceedings were had to wit.

ROLL CALL

Board Members Present:

Todd Walter, Chair
Susan Blake
JoElle Hernandez (13 minutes late)
Laura Taylor Moore

Board Members Absent:

None

Staff Members Present:

Cindy McCormick, Senior Planner

APPROVAL OF MINUTES

Board Member Moore abstained from approving the 12/16/15 minutes because she was absent from the last meeting. The approval of the minutes was delayed until the next meeting because a quorum could be not reached (Board Member Hernandez was running late). The minutes will be voted on during the March 23rd regular meeting.

NON-AGENDIZED ORAL COMMUNICATIONS

None

PUBLIC HEARING

1. None

OLD BUSINESS (moved up)

1. Historic home tour/Mobile app: The Board requested a study session to discuss the mobile application. Staff will reach out to each board member to determine a date.
2. Historic Preservation Ordinance (Chapter 21.33) / Historic Context Statement: Staff Cindy McCormick gave the Board a tentative schedule for updating the Historic Preservation Ordinance starting in July 2016 and ending in April or May 2017.

ANNOUNCEMENTS/COMMUNICATIONS (moved up)

1. Update on Mt. Umunhum Conservancy (SCC Heritage Commission) actions. Board Member Moore indicated that the Santa Clara County Heritage Commission would be considering a recommendation to add the Mount Umunhum Radar Tower to the County of Santa Clara Heritage Resource Inventory. The meeting will be held on February 18, 2016 at 6:30pm.
2. Brochures: No update
3. Historic plaques in Downtown Campbell: Board Member Blake indicated that the weather is still causing delays. Other events such as the Super Bowl are also causing delays.
4. Training: The Board would like to schedule a group training before the CLG deadline in September.
5. General Plan Update: No update

NEW BUSINESS (moved down)

1. Mural: Board Member Moore would like the Board to consider preservation (or photo documenting) of the mural at the Bank of the West Building in the Pruneyard shopping center. Board Member Blake indicated that the mural may be too large to save, but could be photographed.

Board Member Moore will research information on the artist and potential preservation options.

Board Member Moore will draft a letter to City staff to forward to the property owner, encouraging the new tenant to preserve the mural.

Board Member Blake made a motion to save the mural if possible. Board Member Moore seconded. **Motion Passed 4-0-0.**

2. CLG: Board Member Hernandez made a motion to approve the Certified Local Government (CLG) annual report for the reporting period between October 1 2014 and September 30 2015. Board Member Blake seconded. **Motion Passed 4-0-0.** The report will be emailed to the California State Office of Historic Preservation.

3. Election:

Board Member Hernandez made a motion to elect Board Member Blake as the Vice Chair for the calendar year. Board Member Moore seconded. **Motion Passed 4-0-0.** Board Member Blake made a motion to elect Board Member Hernandez as the Chair for the calendar year. Board Member Moore seconded. **Motion Passed 4-0-0.** Board Member Walter volunteered to remain as the HPB representative to the SARC. **Vote Passed 4-0-0.**

ADJOURNMENT

Adjourned at 4:30 p.m. to a regular meeting to be held on March 23 2016, at 4:00 p.m., City Council Chambers, 70 North First Street, Campbell, California.

PREPARED BY: _____

Cindy McCormick, Senior Planner

APPROVED BY: _____

JeElle Hernandez, Chair