



Parks & Recreation Commission Agenda

REGULAR MEETING OF PARKS & RECREATION COMMISSION

May 4, 2016

7:30 p.m.

Campbell Community Center—1 West Campbell Avenue
Orchard City Banquet Hall

- CALL TO ORDER Chairperson Scholberg
- ROLL CALL: Chairperson Scholberg
 Commissioners: Gibson, Davidson, Hughes, Johnson,
 Ptaszynski and Walker
- APPROVAL OF MINUTES Regular Meeting March 2, 2016*
- ORAL REQUESTS
- ANNOUNCEMENTS
- NEW BUSINESS
1. Draft Public Art Policy*
 2. Update on Proposed Budget and CIP from May 2, 2016 Council Study Session
 3. Update on Proposed Work Plans from April 4, 2016 Council Study Session
 4. Update on Park Dedication Fees from April 5, 2016 Council Study Session
 5. Update on Measure Q Urban Open Space Grant Program
- COMMITTEE REPORTS:
- A. Parks & Creek Trail: Chair Gibson, Members – Johnson, Walker
 - B. Trees: Chair Davidson, Members – Ptaszynski, Hughes
 - C. Special Events: Chair Hughes, Members – Ptaszynski, Scholberg



Parks & Recreation Commission Agenda

STAFF REPORTS

- A. General Plan Update
- B. Parks (Park Maintenance Supervisor Huppe)
- C. Recreation & Community Services (Director Maurantonio)

INFORMATION ONLY

- A. Police Activity Report – February and March, 2016*
- B. Good of the Game

ADJOURNMENT

NEXT MEETING:

Regular Meeting: June 1, 2016

In compliance with the Americans with Disabilities Act, listening assisted devices are available for meeting held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Regina Maurantonio in the Recreation and Community Services Department at 408.866.2106.

*indicates written report

CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
March 2, 2016
MINUTES

The Parks and Recreation Commission convened in regular session on Wednesday, March 2, 2016, at 7:30 pm, at Campbell City Hall, Council Chambers, 70 N. First Street, Campbell, California.

ROLL CALL

PRESENT: Johnson, Gibson, Ptaszynski, Davidson, Walker, Scholberg

Absent: Hughes (excused)

STAFF: Recreation and Community Services Director Maurantonio, Public Works Director Capurso, Recreation Services Manager Natasha Bissell and Recording Secretary Joy Francois

APPROVAL OF MINUTES:

MSC Gibson/Ptaszynski to approve the minutes of the February 3, 2016 regular Parks and Recreation Commission meeting with minor revisions on pages 2 and 3.

AYES: Johnson, Gibson, Ptaszynski, Scholberg,

NOES: None

ABSTAIN: Davidson, Walker

Oral Requests:

None.

Announcements:

None.

New Business

1. Proposed Commission Work Plan

Director Maurantonio read the proposed work plan items and goals for the Parks and Recreation Commission for FY17.

Chair Scholberg asked if the turf conversion would be converting turf to mulch. Director Capurso responded it would be turf to probably some other vegetation or non-porous surface like decomposed granite. The overall plan is to reduce water use.

She then asked if staff is asking the Commission to discuss the Park Dedication Fees. Are we going to make some sort of recommendation? Director Capurso responded that yes, staff would like to hear their recommendations. Staff is preparing the recommendations for the budget process so it would be great to get some early input. After the budget process, the longer term view is that staff would like to prepare guidelines and strategies moving forward.

Commissioner Gibson commented on the proposed use of park dedication fees in relation to park improvements. One thing he doesn't see and he'd like to propose for consideration is for the Commission to review parks and open space plans for consideration by the City as we move through

this calendar year. He'd like to bring in some other cities' park and open space plans, review them and try to make a recommendation as a supplement to the General Plan that we start to work and develop our own plan. There is only one pot of money and how should it be prioritized? Should the park and open space evaluation come first, then the park projects, then whatever else we're going to do. He feels funny about approving the park improvement projects knowing that personally he'd like to see the money used for land acquisition.

Director Maurantonio clarified that she will add another bullet point "to review parks and open space plans from other agencies".

Director Capurso said he understands Commissioner Gibson's concerns. It is difficult to figure out the correct sequence. The intent is not to spend all the money as fast as possible. The intent is to target some projects that could use funding in the short to intermediate term. Part of the General Plan will be to update the open space element. This will do a certain portion of what Commissioner would like it to do but this will take about 2 years to be completed. He thinks it would be useful to review other agency's plans but does not know what staff could do with that right now. He doesn't know if they'll be able to develop a separate plan.

Commissioner Gibson said he's talking about looking at the foundations for the open space plan and try to set direction if the Council so desired to enact on something like this. . He's tried to get this thing moving for the past 7 years that he's been on the Commission. He's been through 4 directors but can't seem to get it off the mark. There's a lot of good information out there and with a little bit of work, the City would have a better understanding when looking at the General Plan open space element.

Chair Scholberg asked if the Park Dedication Fees are the same as Park in Lieu fees. Director Capurso answered yes they are the same.

Commissioner Ptaszynski would like to be involved in the review of other agencies plans.

Director Capurso said the General Plan currently shows a high level view of the deficiencies in the City. It does not provide a strategy. He thinks what staff is trying to get at here is a Strategy Document, where the City says how it's going to correct those deficiencies.

Commissioner Gibson said Council seemed interested in some sort of opportunity to talk about parks and open space.

Director Maurantonio will make the following changes to the Work Plan. The second bullet will say:

- Make recommendations regarding proposed use of park dedication fees

She will add a bullet before the General Plan bullet that says:

- Review or study open space plans from other agencies.

There was discussion about having a meeting in a park; Gomes Park was a popular choice.

MSC: Davidson/Walker to approve the Parks and Recreation Commission Work Plan and Goals for FY 2016-2017 as amended.

AYES: Davidson, Ptaszynski, Gibson, Scholberg, Walker, Johnson

NOES:

ABSTAIN: None

2. Park Dedication Fees

Director Capurso would like some input from the Commission. The City has about \$4.9 million in the bank right now in Park Dedication Fees. From FY13 to now the City has spent on average \$30,000. There is supposed to be a 5 year sunset on allocating the money to a project. If it is not used it is supposed to be refunded to the developer that paid the fees. Staff would like to talk to the Commission in more detail if this should be split between acquisition and the development of new sites, but there are some projects staff would like to take forward as being recommended for Capital projects in FY 17.

Some things staff talked to the Commission about in the Park asset plan were:

- Reconstruction of some play lots, meeting ADA guidelines and consumer safety at Campbell Park, Jack Fischer Park, Virginia Park, John D. Morgan Park and Hyde Park
- Replacing adult exercise equipment at the track
- Sports fields – turf and irrigation upgrades
- Restroom replacement

Staff would like the Commission's feedback on what projects should be submitted.

Chair Scholberg would like to see all the lists of both sides and prioritize and rank the projects.

Commissioner Ptaszynski asked when the budget is due. Director Capurso replied that the budget is due in May.

Chair Scholberg asked about the parks/rec projects that have \$4.9 million in the bank, do they have to be in this budget document? Director Capurso stated if we want these projects to move forward they need to be in the CIP document.

Commissioner Walker asked for clarification on the idea of expiration. Who would come in and say this money is about to expire? She also asked if the allocation expires. Director Capurso is trying to find this out. Most likely a developer would come in and ask about the money expiring. The developer could come back 5 years later and say I see no park improvements and ask the City where the money went.

Commissioner Walker said it seems fairly important to spend this money if it's coming up soon. Director Capurso responded that this is what Recreation Services Manager Bissell is working on.

Ms. Bissell said \$1.2 million has been allocated to the CIPR. It's her understanding that annually the City allocates \$600K to the CIPR, which it appears they have done for the past 2 years.

Director Capurso said that the City currently collects 3 impact fees: Park Impact Fees, Storm Impact Fees and Road Impact Fees. Staff has to report to Council annually on how much has been collected and how much has been allocated. The \$1.2M that is allocated is the oldest of the money. So there is \$3.7M that is not yet allocated.

Commissioner Gibson stated that this is one of the problems of not having a plan in place such as a Park and Open Space plan, or a projects plan. If there was a plan in place, for example the Hacienda neighborhood, if in the outcome of a Park and Open space plan it says Hacienda is deficient in open space, money from park dedication fees could then be used to fix this deficiency.

He asked if staff has to do this for the 3 outlying years as well. There is a balance of \$1.2M allocated. Now there's another \$3.7M to allocate.

Ms. Bissell stated that land is at a premium in this area so what could you get with that money, and if you could buy the property what money would be left to improve it.

Commissioner Walker felt that the community would be interested to know there is \$4.9M to spend on parks. Chair Scholberg felt some people might be angry that this money has just been sitting there.

There was discussion about "maintenance" vs. a "project". This money cannot be used for maintenance.

Director Maurantonio stated there is another way to think about this, as in a previous city she worked in. They had a prioritization of Acquisition, Development and then Rehabilitation.

She stated the projects at the Community Center would be the Playground, new pool and locker rooms. The locker rooms could be a separate project from the pool because they are a more immediate need. Staff will push forward for other sources of funding besides the Park Impact fees.

Director Capurso said in any category of spending there are going to be competing needs. The standard CIP funding that might take in some park projects will compete with roadway projects and building rehabilitation projects. The Council may decide to put some of that money in reserve for future projects. Staff will find this out in the April and May meetings.

Director Capurso mentioned that San Jose Water Co. (SJWC) is going to abandon the well site on Virginia Ave. SJWC thinks that the 2 ½ acre parcel is worth \$6M. If the City had identified that as a park deficient area the City could not afford to buy that with every penny of Park Impact fees and there would be no money to develop it.

Commissioner Gibson mentioned that when the Council passes the budget they are passing a one year budget. Projects in the 2, 3 4, 5 years out are placeholders. He also stated he would like to see the pool done as a whole including all the amenities, which may include the locker room. He thinks the City should fund this project through the CIP process. He really thinks the public needs to be here making comments on how this \$4.9M should be allocated. He would like to have community input.

Chair Scholberg suggested that the Commission recommend the planning of the pool be funded by the park fees.

Director Capurso stated that as staff does projects there will be public meetings. When developing strategy and goals that would be an appropriate time to have the public come to a Parks and Recreation Commission meeting.

Director Maurantonio agreed that, in the future, developing more of a yearly process for this sort of thing would be helpful.

Commissioner Davidson agreed with Commissioner Gibson; she feels very strongly about the pool being done as a whole.

Commissioner Gibson asked if the money could be used for pool design. Director Capurso said yes he believes it can, since the Community Center serves the entire community.

Commissioner Scholberg would like a study session or subcommittee to get all the items on one list and prioritize them.

Director Capurso said what staff was trying to do is get some projects in for consideration in the upcoming fiscal year. The first Tuesday in April is a scheduled study session with Council to talk about, categorically, are these types of uses OK. Staff would take their input and prepare projects to put in the CIP.

Commissioner Davidson said she feels there's a fine line, she's very conscious that staff has done a lot of planning, and next year give some more direct input or prioritization. She feels the Commission is coming to the game a little late this year to provide detailed specific input.

Director Maurantonio said maybe the purpose of tonight is to ask the Commissioners if they support the idea that these 2 or 3 projects that staff has identified would be funded out of the parkland dedication fees. Work plan is focusing on a process that we have yearly, so in the fall we would look at what fees came in, what are potential uses and look at public noticed meetings.

Chair Scholberg asked if there is an allocation plan. Director Maurantonio said there are projects proposed for year one. Director Capurso said that is correct and also maybe even beyond because we have both done a different type of assessment of our facilities. At the top of the list is Campbell Park and Jack Fischer, and not long after that are John D. Morgan Park, Virginia, and Hyde. The Campbell Park restroom is a candidate for replacement. A year or two out the track will need resurfacing. There will be these types of projects that will extend the life of our assets. There will be a need for feasibility studies, as we already mentioned the pool and the San Tomas Aquino Creek Trail and the west bank of the Los Gatos Creek Trail.

Commissioner Walker said so the question is do we feel comfortable with the general types of things that you mentioned that you've already done your due diligence on. If that's the question then I'm comfortable with staff moving forward.

Commissioner Johnson agreed with Commissioner Walker.

Director Maurantonio said long term, if staff develops a process so that we have more of an every year discussion on park impact fees that would be the goal.

Commissioner Davidson said what would be helpful to her would be a Park Fees/Capital Improvement 101 class.

Commissioner Gibson does not feel comfortable with what is being proposed. He would like to see an Open Space policy. He thinks if there was a way to determine what funds are going to sunset now, what area of those dollars have been allocated for, there should be a geographical breakdown. Given that, the list staff has is very good, very comprehensive assessment of what needs to take place. Go through the information from the funding and allocate to spend on those particular projects.

Director Capurso said that is very good, just not sure if they can do that by April but staff will regroup and meet with finance and define what development the money came from. Going forward it will be much easier.

3. Bunnies and Bonnets Parade

Ms. Bissell asked if the Commission would like to combine with the Youth Commission for the parade. They will have a banner and have tattoos to pass out to the kids.

Secretary Francois will check the stock of the remaining Campbell shopping bags to give away this year. The Commissioners agreed that was a good give away.

There won't be any decorating on Friday this year.

Committee Reports:

Parks and Creek Trail: Commissioner Gibson said things are looking pretty good; the turf is looking exceptionally well. Great job.

Trees: No Report.

Special Events: Commissioner Ptaszynski said Bonnies and Bonnets is coming up.

Walker said the Fun Run was the best thing about Super Bowl weekend.

Staff Reports:

General Plan Update: Todd Capurso

Director Capurso stated that DeNovo Group has been selected as the consultant for the General Plan. The Community Development Director will take the input from the Council last night and put that into a contract.

Parks: Todd Capurso

- Arbor Day will be celebrated Monday, March 7th at Campbell Middle School. The Tree Circus will do a presentation in the gym that morning and the tree planting ceremony will be in JDM about 10:30.
- The Great American Litter Pickup will be April 23rd from 9 to noon at Campbell Park.
- Staff will be doing play equipment replacement including the famous merry go round at Campbell Park.
- The County Parks Charter Fund – they will have an item on the June 2016 ballot. He will get a pdf out to the Commissioners this week.
- Santa Clara Valley Open Space Authority passed Measure Q so will have a fairly extensive grant program. They contributed to Stojanovich Family Park, Edith Morley Park and the percolation pond opening on Winchester. They want to spend a greater percentage of their money in urban areas so will be having a series of workshops over the next couple of months. A community meeting will be held April 11th at the Community Center.

Recreation and Community Services: Director Maurantonio

- Youth Engagement – Jenny Bybee was selected as the Youth Engagement Specialist.
- Youth Commission will attend the YAC Attack in Redwood City on Saturday, March 5th.
- Interviews will take place Monday for the Nutrition Site Manager position.
- Interviews will be held in mid-March for the Recreation Supervisor position.
- Chinese New Year event was held on February 17th. Over 180 participants—great success!
- Staff attended the California Parks and Recreation Society District 4 Awards night. Campbell honored the Friends of Heritage Theatre and Brian Schwatka, a volunteer instructor who teaches seniors an Intro to I-pad course.
- Next week Natasha and Aaron will be attending the CPRS conference.

Police Activity Report

Commissioner Gibson thanked PD and staff for getting am/pm added to the report.

Good of the Game

Commissioner Johnson is looking forward to the parade; he'll be there.

Commissioner Gibson noticed a great deal of work was done on the Portals. He asked if the CalTrans issue has been resolved. Director Capurso responded there are two different issues with Caltrans. One is the catch basin on the freeway; they found that leak and fixed it. There is also a slot drain on the freeway that was supposed to have been capped when the freeway was widened but it was not done. CalTrans will not be able to get that fixed until next year.

Commissioner Walker said Hacienda looks great; she likes the grass.

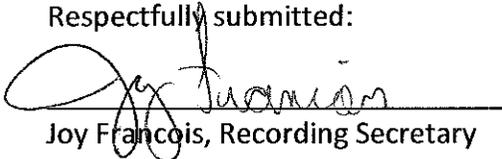
Commissioner Davidson commented that the Campbell Police Department is great, super responsive and the 911 dispatcher was very nice.

Commissioner Ptaszynski said he learned a lot tonight about the process; the more staff can teach the Commission the more the Commissioners can help.

Commissioner Scholberg said she feels the Commission is moving in a good direction to get processes in place.

Meeting adjourned at 9:12 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Joy Francois", is written over a horizontal line. The signature is cursive and somewhat stylized.

Joy Francois, Recording Secretary



City of Campbell INTEROFFICE MEMO

DATE: May 4, 2016
TO: Parks and Recreation Commission
FROM: Al Bito, Civic Improvement Commission Staff Representative
SUBJECT: DRAFT PUBLIC ART POLICY

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission (PRC) review and comment on the attached working draft of the new Public Art Policy.

BACKGROUND:

Last year, the Civic Improvement Commission (CIC) was approached by two members of the community proposing to design and erect a new public art statue in Campbell. To be made of bronze and standing about 8' tall on a pedestal, the statue design as proposed features a farmer wearing denim overalls reaching for a piece of hanging fruit. The inspiration or purpose behind the concept is to pay homage to, and reminiscent of, Campbell's orchard fruit valley past. The proposed location is at the Campbell Park entrance. However, the City does not presently have a guiding policy for these types of requests to assist the City in evaluating and approving public art requests. A new policy has been in development by staff and the CIC in recent months.

Considerations are being made to address issues such as who will pay for public art, who maintains it once constructed, liability, public safety, and whether or not to include public art that is located on private property, but is viewable from the public.

DISCUSSION:

Since the PRC's purview includes the City's use of parks, and since the applicant proposes to erect the statue at Campbell Park, staff seeks the input of the members of the PRC on the attached draft policy.

Below is a table summarizing past and proposed future review dates for the City's new public art policy and anticipated review of an application for a new public art statue:

Date	Action	Party
Sep. 10, 2015	Introduction to public art initiative	Staff
Nov. 12, 2015	Intro to public art presentation	Two-County Leadership Acad.
Dec. 10, 2015	Study Session on draft policy #1	CIC
Feb. 11, 2016	Study Session review draft #2	CIC
Mar. 10, 2016	CIC recommends new policy	CIC

Date	Action	Party
Mar. 14-31, 2016	PW, RCS and CD review policy	Staff
Apr. 6, 2016 (rescheduled to May 4, 2016)	PRC comments on policy	PRC
May 17, 2016	City Council action on art policy	Council
May 18-31, 2016	PW, RCS and CD review statue application	Staff
Jun. 9, 2016	CIC reviews new statue request	CIC
Jun. 21, 2016	Council reviews new statue request	

Staff welcomes the Commission's input on the current draft policy.

Attachment: Draft Public Art policy



City of Campbell
PUBLIC ART POLICY

I. PURPOSE

The purpose of this policy is to ensure uniform guidelines and procedures for the inclusion of publicly accessible art on public and private properties in Campbell, and to establish consistency between the desire for art in municipal construction projects and in private development projects.

This policy also provides a process by which the City can accept art work either on loan, consignment, or as a gift as part of a public art program.

Whether public art is publically or privately owned, it should reflect Campbell's culture and history, provide opportunities for education and learning, as well as encourage civic pride and add value to the community.

Uniform procedures and guidelines for the permanent removal or deaccession of a City-owned public art piece are included herein.

II. POLICY SCOPE

This policy applies to the design and installation of all art work loaned, gifted, purchased or commissioned by the City for public display that is publicly accessible or visible. This includes all above ground, publicly funded buildings or public open space projects within City boundaries, and includes the development or renovation of all public facilities such as parks, street medians, City gateways, public plazas, and any other areas identified by City staff, master plan, or developed in accordance with Council direction.

Eligible Art Project Materials

Under this policy, eligible art project materials shall include, but are not limited to, sculptures, paintings, murals, and art materials and crafts made of clay, wood, metal, plastic, or any combination therein.

III. LOCAL PREFERENCE

Applicant artists from Campbell should receive preferred consideration under this policy. However, artists and art work from other geographic areas may also be considered for inclusion.

IV. DEFINITIONS

- V. **APPROVED PUBLIC SITES:** Approved sites include all publicly funded buildings or public open space within city boundaries, including the development or renovation of all public facilities such as parks, street medians, city gateways, public plazas and any other identified by staff or master plan and developed in accordance with Council direction.

ART IN PUBLIC PLACES: Artwork purchased, commissioned, displayed and/or maintained and located on private property and is visible and accessible by the public that is fully funded by the property owner in accordance with this policy.

ARTIST: A practitioner in the visual and fine arts, generally recognized by critics and peers as one who produces works of art.

ART WORK: All forms of original creations of visual arts including, but not limited to,:

- Sculpture in any material or combination of materials
- Painting—all media including portable and permanently affixed works, such as murals and frescoes.
- Graphic Works—print making and drawing.
- Mosaics
- Photography
- Crafts in clay, fiber and textiles, wood, metal, plastic and other materials.
- Stained glass
- Mixed media—any combination of forms or media, including collage.
- Earthworks—use of the natural landscape to create structures, art forms and sculptures to the extent that landscape and art are inextricably linked.

CONSULTANT: A consultant is any firm, individual, joint venture or team of firms or individuals with which the Developer/City or Agency contracts for design or other consulting services related to the Public Art Program.

DESIGNER: Is any consultant providing design services for the execution of a public art project or subsequent renovation.

MUNICIPAL CONSTRUCTION AND RENOVATION PROJECTS: Examples include but are not limited to the Community Center, City Hall, Heritage Theatre, Parks, focal points or gateways into the community and any future buildings that are comparable in nature.

PROJECT: Means a proposal for the development of improved or unimproved real property including but not limited to offices, hotels, motels, commercial property and/or planned development.

PUBLIC ART: Artwork purchased, commissioned, displayed and/or maintained and located on public property that is fully funded by the City.

PUBLIC PLACE: Is any area of property (public or private) that is accessible or visible to the public.

VI. CONSTRUCTION PROJECTS

- A. Eligible private and municipal construction projects with building development costs in excess of \$ [REDACTED] are required to include a public art component. Art shall be located in publicly visible and accessible areas, either inside a public building or on private property. Developers are to contribute an amount equivalent to 1% of project costs with a maximum amount of \$ [REDACTED]. This fee would be applied when developers apply for permits. If the developer does not wish to include artwork in its project, the developer can apply the fee to a public art fund managed by the City.

VII. PUBLIC ART APPLICATION PROCEDURE

A. Application Process

The Civic Improvement Commission will be the lead advisory body to the City Council on reviewing and making recommendations to the City Council on proposed public art. This does not preclude, however, other advisory boards and commissions, such as the Parks and Recreation Commission and the Historic Preservation Board, from reviewing and commenting on proposed public art.

In overseeing applications for new public art, the Civic Improvement Commission may consider the following aspects, unless there is specific direction from the City Council:

- Open Competition
- Invitational Competition
- Direct Selection
- Unsolicited Proposals

B. Selection Criteria

Prior to providing general comments, concerns and/or recommendations to the City Council, the Civic Improvement Commission may consider the following criteria in reviewing new or proposed public art requests:

- Aesthetics
- Quality
- Style
- Durability
- Public safety and City liability
- Cultural/historical relevance
- Diversity of applicants and proposed expression of art work
- Technical feasibility (i.e., artists' ability to successfully complete the artwork as proposed)

- Prevention of duplication

C. Review and Appeals Process:

The Directors of Public Works, Recreation and Community Services, Community Development, or their designees, shall be responsible for identifying public art construction and renovation projects that align with this policy's requirements.

To this end, the following internal protocols should be established:

- Public Art Review Committee (PARC): Staff from the Departments of Public Works, Recreation and Community Services, and Community Development will lead the public art review requirement of an eligible municipal construction or renovation project.
- Location and Artwork Review: The PARC will provide input on possible locations and type of artwork to be considered. Recommendation: After conducting a review and oversight, the PRC will forward its recommendations to the Civic Improvement Commission for determination.
- Review artists' qualifications and artwork proposal
 1. As part of its evaluation, the CIC may request staff to develop an RFP or RFQ for comparable artwork at the same proposed location (if applicable). The RFP/RFQ should include, but not limited to:
 - a. Artist's timeline beginning with the project design phase
 - b. Any restriction and requirement of the project as defined by staff and/or project manager
 - c. Artist's responsibilities to the project in regards to time and involvement with the project manager and project team
 - d. Potential sites and material for the art work(s)
 - e. Necessary community outreach efforts for the design development.
 - f. Purpose of the project, identification of stakeholder, and vision for the artwork.
 2. Selection of the artist and artworks will fall into one of three processes:
 - a. Open Competition: For most projects.
 - b. Limited Competition: For Small projects, typically using a prequalified artist pool.
 - c. Commission Artist: For specific projects that lend themselves to that artist's stylistic approach.

3. The Civic Improvement Commission will recommend the selected artist's proposal to the City Council with the concurrence of the Public Works Director, Director of Recreation and Community Services, Deputy City Manager, or their designees.
4. The selected artist will work with the appropriate department(s) and project manager as noted in the RFP/RFQ and contract.
5. Every effort should be made to conduct the artist selection and contract process in a timely manner to optimize coordination during the construction phase.
6. The City Manager or his/her designee will work closely with the project manager to coordinate efforts and ensure smooth management of the art installation.

VIII. UNVEILING AND DEDICATIONS

- A. Unveiling and dedication ceremonies are optional.

IX. OWNERSHIP AND MAINTENANCE

The City of Campbell owns and maintains all art on City property and in the public right of way has sole fiscal and legal responsibility for the artworks and the maintenance of the works in these locations.

As for art in public places, that is art visible to the public that is located on private property, property owners must provide funding to maintain artwork on routine and long-term basis for its lifetime. Maintenance and long-term care of artwork so located is the not the responsibility of the City.

X. DE-ACCESSION (REMOVAL)

- A. Public art may be removed by recommendation of City staff and followed by the City Council for approval for the following reasons:
 - Security
 - Public Safety
 - Inauthentic
 - Stolen Art
 - Theft
 - Damage Beyond Repair
 - Loss of Site (alteration/sale of site)
 - Temporary Acquisition
 - Excessive/Duplicative Representation
 - Aesthetic Value
 - Content

**City of Campbell Police Department
Monthly Activity Report**

**Campbell Parks
February 2016**

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
CAMPBELL PARK				
20160205006	February 5, 2016 12:47 am	SUSPICIOUS VEHICLE	638 E CAMPBELL AV	PR
20160206030	February 6, 2016 9:59 am	PARK PATROL	638 E CAMPBELL AV	PC
20160210091	February 10, 2016 11:37 pm	PATROL CHECK	638 E CAMPBELL AV	PC
20160216107	February 16, 2016 6:57 pm	ASSIST CITIZEN	638 E CAMPBELL AV	PR
20160217064	February 17, 2016 4:12 pm	ACCIDENT - PROPERTY DAMAGE ONLY	638 E CAMPBELL AV	PR
20160219054	February 19, 2016 6:38 pm	PATROL CHECK	638 E CAMPBELL AV	PC
20160221006	February 21, 2016 1:24 am	SUSPICIOUS VEHICLE - OCCUPIED	638 E CAMPBELL AV	NEOC
20160221055	February 21, 2016 3:18 pm	HIT & RUN PROPERTY DAMAGE ONLY	638 E CAMPBELL AV	NEG
20160226004	February 26, 2016 1:01 am	PATROL CHECK	638 E CAMPBELL AV	PC
20160226094	February 26, 2016 10:31 pm	SUSPICIOUS VEHICLE - OCCUPIED	638 E CAMPBELL AV	PR
20160226102	February 26, 2016 11:47 pm	PERSON STOP	638 E CAMPBELL AV	PR
COMMUNITY CENTER				
20160201079	February 1, 2016 4:41 pm	FOLLOW-UP	1 W CAMPBELL AV	COMP
20160202007	February 2, 2016 2:16 am	WARRANT SERVICE - INFRACTION	1 W CAMPBELL AV	CAN
20160202015	February 2, 2016 7:24 am	FOLLOW-UP	1 W CAMPBELL AV	COMP
20160203091	February 3, 2016 10:59 pm	FOLLOW-UP	1 W CAMPBELL AV	COMP
20160204001	February 4, 2016 12:39 am	FOLLOW-UP	1 W CAMPBELL AV	COMP
20160204004	February 4, 2016 3:25 am	SUSPICIOUS VEHICLE - OCCUPIED	1 W CAMPBELL AV	FI
20160204064	February 4, 2016 5:59 pm	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160206031	February 6, 2016 10:04 am	ASSIST CITIZEN	1 W CAMPBELL AV	PR
20160207038	February 7, 2016 10:47 am	ACCIDENT - PROPERTY DAMAGE ONLY	1 W CAMPBELL AV	RPT
20160209022	February 9, 2016 10:08 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160209060	February 9, 2016 3:20 pm	LOCATED MISSING PERSON OR JUVENILE	1 W CAMPBELL AV	PR
20160211070	February 11, 2016 11:47 am	TRAFFIC STOP	1 W CAMPBELL AV	CITE
20160212074	February 12, 2016 5:56 pm	SPECIAL DETAIL	1 W CAMPBELL AV	COMP
20160215035	February 15, 2016 11:14 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160215088	February 15, 2016 11:27 pm	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160216067	February 16, 2016 12:12 pm	UNWANTED SUBJECT	1 W CAMPBELL AV	UTL
20160217071	February 17, 2016 4:45 pm	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160218047	February 18, 2016 12:27 pm	TRAFFIC ENFORCEMENT	1 W CAMPBELL AV	COMP
20160218067	February 18, 2016 2:12 pm	PARKING VIOLATION	1 W CAMPBELL AV	COMP

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
20160220048	February 20, 2016 5:53 pm	ALARM - FIRE	1 W CAMPBELL AV	REF
20160221002	February 21, 2016 12:31 am	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160222091	February 22, 2016 4:41 pm	PARKING VIOLATION	1 W CAMPBELL AV	CITE
20160222122	February 22, 2016 11:40 pm	TRAFFIC STOP	1 W CAMPBELL AV	PR
20160223054	February 23, 2016 1:23 pm	WELFARE CHECK	1 W CAMPBELL AV	NEG
20160223058	February 23, 2016 2:25 pm	DISTURBANCE	1 W CAMPBELL AV	PR
20160225005	February 25, 2016 1:46 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160226016	February 26, 2016 4:22 am	PERSON STOP	1 W CAMPBELL AV	PR
20160226071	February 26, 2016 6:10 pm	SPECIAL DETAIL	1 W CAMPBELL AV	COMP
20160227056	February 27, 2016 4:18 pm	ASSIST CITIZEN	1 W CAMPBELL AV	PR

DELL PARK (LOS GATOS CREEK PARK)

20160211084	February 11, 2016 1:03 pm	MEDICAL	1220 DELL AV	AOD
20160221065	February 21, 2016 5:43 pm	DISTURBANCE	1220 DELL AV	PR

EDITH MORLEY PARK

20160220053	February 20, 2016 7:46 pm	SUSPICIOUS VEHICLE	615 CAMPBELL	PR
20160229073	February 29, 2016 7:01 pm	PATROL CHECK	615 CAMPBELL	GOA

JACK FISCHER PARK

20160206076	February 6, 2016 6:32 pm	WARRANT SERVICE - MISD	1405 ABBOTT AV	ARR
20160209002	February 9, 2016 12:32 am	RECKLESS DRIVING	1405 ABBOTT AV	GOA
20160209012	February 9, 2016 6:34 am	VANDALISM	1405 ABBOTT AV	RPT
20160210016	February 10, 2016 8:28 am	STOLEN VEHICLE	1405 ABBOTT AV	RPT
20160210040	February 10, 2016 12:04 pm	VANDALISM	1405 ABBOTT AV	COMP
20160214066	February 14, 2016 8:38 pm	PERSON STOP	1405 ABBOTT AV	PR
20160214067	February 14, 2016 8:41 pm	SUSPICIOUS CIRCUMSTANCES	1405 ABBOTT AV	FI
20160226095	February 26, 2016 10:41 pm	EXHIBITION OF SPEED	1405 ABBOTT AV	GOA

JOHN D MORGAN PARK

20160201010	February 1, 2016 2:23 am	SUSPICIOUS VEHICLE - OCCUPIED	354 BUDD AV	PR
20160203007	February 3, 2016 1:19 am	SUSPICIOUS VEHICLE	354 BUDD AV	FI
20160205014	February 5, 2016 2:25 am	PATROL CHECK	540 W RINCON AV	PC
20160207037	February 7, 2016 10:44 am	HAZARDOUS MATERIAL	354 BUDD AV	PR
20160207047	February 7, 2016 1:06 pm	PERSON STOP	540 W RINCON AV	CITE
20160209043	February 9, 2016 1:17 pm	DRUG ACTIVITY	540 W RINCON AV	NEOC
20160210048	February 10, 2016 1:22 pm	SUSPICIOUS VEHICLE	540 W RINCON AV	NEOC
20160211075	February 11, 2016 12:23 pm	MEDICAL - PERSON DOWN	354 BUDD AV	AOD

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
20160215052	February 15, 2016 1:58 pm	MUNI CODE VIOLATION	540 W RINCON AV	UTL
20160215065	February 15, 2016 4:11 pm	SUSPICIOUS PERSON	354 BUDD AV	NEOC
20160219047	February 19, 2016 4:00 pm	RECKLESS DRIVING	540 W RINCON AV	PR
20160220058	February 20, 2016 8:45 pm	DISTURBANCE - JUVENILES	540 W RINCON AV	GOA
20160221037	February 21, 2016 12:02 pm	MUNI CODE VIOLATION	354 BUDD AV	CITE
20160221038	February 21, 2016 12:52 pm	MEDICAL	354 BUDD AV	AOD
20160221060	February 21, 2016 5:02 pm	MUNI CODE VIOLATION	540 W RINCON AV	CITE
20160222114	February 22, 2016 8:39 pm	DRUNK DRIVING	354 BUDD AV	ARR
20160224056	February 24, 2016 3:51 pm	DISTURBANCE	540 W RINCON AV	FI
20160224082	February 24, 2016 10:29 pm	PATROL CHECK	540 W RINCON AV	PC
20160225053	February 25, 2016 12:02 pm	WARRANT SERVICE - MISD	354 BUDD AV	ARR
20160225060	February 25, 2016 1:20 pm	PROPERTY TURNED IN FOR	354 BUDD AV	RPT
20160226021	February 26, 2016 8:01 am	HIT & RUN PROPERTY DAMAGE ONLY	354 BUDD AV	PR
20160227049	February 27, 2016 2:30 pm	WELFARE CHECK	354 BUDD AV	FI
20160228030	February 28, 2016 11:36 am	SUSPICIOUS PERSON	540 W RINCON AV	NEOC
20160228031	February 28, 2016 11:55 am	PATROL CHECK	540 W RINCON AV	COMP

LOS GATOS CREEK TRAIL

20160202025	February 2, 2016 10:00 am	SUSPICIOUS CIRCUMSTANCES	LOS GATOS CREEK TRAIL	NEOC
20160204058	February 4, 2016 4:17 pm	SUSPICIOUS PERSON	LOS GATOS CREEK TRAIL	GOA
20160216004	February 16, 2016 1:50 am	PATROL CHECK	LOS GATOS CREEK TRAIL	PC
20160216005	February 16, 2016 2:12 am	PERSON STOP	LOS GATOS CREEK TRAIL	FI
20160216006	February 16, 2016 2:17 am	PERSON STOP	LOS GATOS CREEK TRAIL	FI

STOJANOVICH PARK

20160211123	February 11, 2016 9:09 pm	PUBLIC WORKS INFORMATION	316 UNION AV	AOD
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Note: If there are no reported calls for service at a park during the specified time period, then the park will not be listed on this report.

**City of Campbell Police Department
Monthly Activity Report
Campbell Parks
March 2016**

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
CAMPBELL PARK				
20160301038	March 1, 2016 10:48 am	ASSIST OTHER DEPT	638 E CAMPBELL AV	UTL
20160302004	March 2, 2016 12:54 am	PATROL CHECK	638 E CAMPBELL AV	PC
20160302064	March 2, 2016 2:40 pm	PETTY THEFT	638 E CAMPBELL AV	RPT
20160309051	March 9, 2016 3:56 pm	BEAT INFORMATION	638 E CAMPBELL AV	PC
20160309070	March 9, 2016 8:33 pm	MUNI CODE VIOLATION	638 E CAMPBELL AV	PR
20160310097	March 10, 2016 11:13 pm	PERSON STOP	638 E CAMPBELL AV	PR
20160316075	March 16, 2016 7:12 pm	ANIMAL - VICIOUS	638 E CAMPBELL AV	GOA
20160317031	March 17, 2016 10:45 am	FOOT PATROL	638 E CAMPBELL AV	COMP
20160317065	March 17, 2016 6:35 pm	PATROL CHECK	638 E CAMPBELL AV	PC
20160317067	March 17, 2016 6:55 pm	PERSON STOP	638 E CAMPBELL AV	CITE
20160317068	March 17, 2016 7:08 pm	PERSON STOP	638 E CAMPBELL AV	WARN
20160318076	March 18, 2016 6:46 pm	PATROL CHECK	638 E CAMPBELL AV	COMP
20160318077	March 18, 2016 6:49 pm	PERSON STOP	638 E CAMPBELL AV	CITE
20160321004	March 21, 2016 3:01 am	SUSPICIOUS VEHICLE - OCCUPIED	638 E CAMPBELL AV	FI
20160323075	March 23, 2016 6:55 pm	PARK PATROL	638 E CAMPBELL AV	PC
20160323078	March 23, 2016 6:59 pm	PERSON STOP	638 E CAMPBELL AV	FI
20160324053	March 24, 2016 1:56 pm	WELFARE CHECK	638 E CAMPBELL AV	UTL
20160324079	March 24, 2016 6:31 pm	PATROL CHECK	638 E CAMPBELL AV	PR
20160324082	March 24, 2016 6:39 pm	FLAG DOWN - CITIZEN	638 E CAMPBELL AV	PR
20160325071	March 25, 2016 6:42 pm	PATROL CHECK	638 E CAMPBELL AV	CITE
20160331102	March 31, 2016 6:31 pm	DRUNK IN PUBLIC	638 E CAMPBELL AV	ARR
20160331114	March 31, 2016 7:55 pm	PATROL CHECK	638 E CAMPBELL AV	PC
20160331133	March 31, 2016 11:05 pm	SUSPICIOUS VEHICLE	638 E CAMPBELL AV	CITE
COMMUNITY CENTER				
20160302006	March 2, 2016 3:06 am	FOOT PATROL	1 W CAMPBELL AV	PC
20160302014	March 2, 2016 4:32 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160303010	March 3, 2016 5:10 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160303046	March 3, 2016 5:56 pm	TRESPASSING	1 W CAMPBELL AV	PC
20160304011	March 4, 2016 4:57 am	PATROL CHECK	1 W CAMPBELL AV	PR
20160306012	March 6, 2016 3:38 am	PATROL CHECK	1 W CAMPBELL AV	PC
20160309015	March 9, 2016 8:22 am	MEDICAL	1 W CAMPBELL AV	RPT

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
20160311029	March 11, 2016 1:36 pm	PERSON STOP	1 W CAMPBELL AV	COMP
20160312069	March 12, 2016 6:42 pm	SPECIAL DETAIL	1 W CAMPBELL AV	COMP
20160313019	March 13, 2016 11:38 am	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160314054	March 14, 2016 1:52 pm	PROBATION VIOLATION	1 W CAMPBELL AV	ARR
20160315035	March 15, 2016 10:40 am	DISTURBANCE	1 W CAMPBELL AV	GOA
20160316039	March 16, 2016 12:58 pm	MEDICAL	1 W CAMPBELL AV	REF
20160317072	March 17, 2016 7:44 pm	GUN SHOTS HEARD	1 W CAMPBELL AV	QOA
20160320033	March 20, 2016 12:12 pm	MISSING PERSON	1 W CAMPBELL AV	PR
20160320058	March 20, 2016 10:01 pm	DISTURBANCE - LOUD MUSIC	1 W CAMPBELL AV	COMP
20160323023	March 23, 2016 9:43 am	VANDALISM - GRAFFITI	1 W CAMPBELL AV	RPT
20160323060	March 23, 2016 3:15 pm	PATROL CHECK	1 W CAMPBELL AV	PC
20160324021	March 24, 2016 8:57 am	TRAFFIC ENFORCEMENT	1 W CAMPBELL AV	CITE
20160324048	March 24, 2016 1:13 pm	PATROL CHECK	1 W CAMPBELL AV	CITE
20160324059	March 24, 2016 3:54 pm	DISTURBANCE	1 W CAMPBELL AV	GOA
20160326024	March 26, 2016 8:41 am	DISTURBANCE	1 W CAMPBELL AV	QOA
20160326085	March 26, 2016 11:54 pm	PATROL CHECK	1 W CAMPBELL AV	PC
20160328054	March 28, 2016 1:05 pm	FOOT PATROL	1 W CAMPBELL AV	COMP
20160329050	March 29, 2016 10:06 am	PATROL CHECK	1 W CAMPBELL AV	COMP
20160329111	March 29, 2016 6:59 pm	DISTURBANCE - LOUD MUSIC	1 W CAMPBELL AV	QOD
20160330012	March 30, 2016 7:28 am	ALARM - COMMERCIAL	1 W CAMPBELL AV	ALMF
20160331103	March 31, 2016 6:32 pm	POSSESSION OF MARIJUANA	1 W CAMPBELL AV	GOA

DELL PARK (LOS GATOS CREEK PARK)

20160301006	March 1, 2016 1:17 am	PARK PATROL	1220 DELL AV	COMP
20160326034	March 26, 2016 12:10 pm	911 HANG UP	1220 DELL AV	NEOC

EDITH MORLEY PARK

20160302073	March 2, 2016 5:14 pm	DISTURBANCE	615 CAMPBELL TECHNOLOC	PC
20160308029	March 8, 2016 9:35 am	SUSPICIOUS VEHICLE	615 CAMPBELL TECHNOLOC	MKD
20160329007	March 29, 2016 3:32 am	SUSPICIOUS VEHICLE	615 CAMPBELL TECHNOLOC	FI

JOHN D MORGAN PARK

20160301043	March 1, 2016 11:18 am	DISTURBANCE	540 W RINCON AV	NEOC
20160301066	March 1, 2016 4:21 pm	WELFARE CHECK	540 W RINCON AV	NEOC
20160302013	March 2, 2016 4:28 am	PATROL CHECK	354 BUDD AV	PC
20160302091	March 2, 2016 11:47 pm	PATROL CHECK	540 W RINCON AV	PC
20160304024	March 4, 2016 10:13 am	PATROL CHECK	354 BUDD AV	PC
20160308061	March 8, 2016 3:09 pm	BEAT INFORMATION	540 W RINCON AV	PC

Call Number	Date/Time Rec.	Type of Call	Location	Disposition
20160308073	March 8, 2016 4:53 pm	FOUND PROPERTY	540 W RINCON AV	COMP
20160314048	March 14, 2016 1:30 pm	SUSPICIOUS VEHICLE	540 W RINCON AV	PR
20160316011	March 16, 2016 5:51 am	SUSPICIOUS VEHICLE - OCCUPIED	540 W RINCON AV	SUPP
20160317048	March 17, 2016 2:45 pm	SUSPICIOUS PERSON	540 W RINCON AV	FI
20160319044	March 19, 2016 12:44 pm	BEAT INFORMATION	540 W RINCON AV	PC
20160319055	March 19, 2016 4:12 pm	MUNI CODE VIOLATION	540 W RINCON AV	CITE
20160319062	March 19, 2016 7:23 pm	PATROL CHECK	354 BUDD AV	PC
20160319082	March 19, 2016 10:35 pm	SUSPICIOUS VEHICLE	354 BUDD AV	PR
20160326026	March 26, 2016 9:01 am	DISTURBANCE	540 W RINCON AV	FI
20160326084	March 26, 2016 11:53 pm	SUSPICIOUS VEHICLE	540 W RINCON AV	PR
20160327044	March 27, 2016 2:33 pm	DRUGS - UNDER INFLUENCE	540 W RINCON AV	ARR
20160328053	March 28, 2016 12:59 pm	PATROL CHECK	540 W RINCON AV	PC
20160328082	March 28, 2016 5:45 pm	WELFARE CHECK	354 BUDD AV	NEOC

LOS GATOS CREEK TRAIL

20160301008	March 1, 2016 1:36 am	SUSPICIOUS PERSON	LOS GATOS CREEK TRAIL	PR
20160308065	March 8, 2016 3:52 pm	MUNI CODE VIOLATION	LOS GATOS CREEK TRAIL	MKD
20160315075	March 15, 2016 4:02 pm	MEDICAL - PERSON DOWN	LOS GATOS CREEK TRAIL	AOD
20160316044	March 16, 2016 1:42 pm	SUSPICIOUS PERSON	LOS GATOS CREEK TRAIL	GOA
20160321046	March 21, 2016 3:19 pm	BEAT INFORMATION	LOS GATOS CREEK TRAIL	UTL
20160328045	March 28, 2016 11:59 am	PATROL CHECK	LOS GATOS CREEK TRAIL	PC

STOJANOVICH PARK

20160309071	March 9, 2016 8:35 pm	DISTURBANCE	316 UNION AV	QOD
20160319085	March 19, 2016 10:56 pm	DISTURBANCE	316 UNION AV	GOA

Note: If there are no reported calls for service at a park during the specified time period, then the park will not be listed on this report.

Police Disposition Codes

ALMF	False Alarm – Fault
ALMN	False Alarm – No Fault
AOD	Assist Other Department
APR	Arrested
CAN	Cancelled Case Number
CITE	Citation Issued
CIV	Civil
CLR	Cleared
COMP	Complete
FI	Subject FI'D
GOA	Gone on Arrival
MKD	Marked – 11-24'S
NEG	Negative Contact
NEOC	No Evidence of a Crime
NONE	No Action Taken
PC	Patrol Check
PR	Public Relations
QOA	Quiet on Arrival
REF	Referred
RPT	Report Taken
SRVD	Served
SUPP	Supplemental Report
TOW	Vehicle Towed
UNF	Unfounded
UTL	Unable to Locate
WARN	Warning Issued