



HISTORIC PRESERVATION BOARD AGENDA

City of Campbell, 70 North First Street, Campbell, California

Regular Meeting of the Historic Preservation Board

Wednesday, December 21, 2016, 4:00 p.m.
City Council Chambers, 70 N. First Street, Campbell

CALL TO ORDER

Chair Blake

ROLL CALL

MINUTES

1. Approval of Minutes for Meeting of October 26, 2016 (**Attached**)

ORAL COMMUNICATIONS

This is the point on the agenda where members of the public may address the Board on items of concern to the Community that are not listed on the agenda.

PUBLIC HEARING

None

NEW BUSINESS

1. 158 E. Alice Ave: Minor addition to rear of building (not visible from street). Project was determined by staff to be consistent with the architectural style and character of the existing home and therefore does not require a CUP. Site plan and elevation provided for reference and information.
2. CLG: As part of the City's Certified Local Government (CLG) reporting requirements, each year CLG's submit an annual report to help the OHP to track the local preservation program's ongoing activities. Amongst other things, the report tracks HPB member's attendance and training for the reporting period between October 1st and September 30th. The HPB should review and comment on the **attached** CLG report for FY2015/2016. The report will be emailed to the California State Office of Historic Preservation. **VOTE**

See attached Report

OLD BUSINESS

1. Historic Preservation Ordinance (Chapter 21.33): Continue discussion regarding update of the City's Historic Preservation Ordinance. *Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.*
2. Historic Preservation Mobile application: Continue discussion. Request proposal/contract information from vendors.
3. Brochure: Board Members Moore and Walter will provide an update on the brochure.

FUTURE AGENDA ITEMS (no discussion)

1. Election (January 2017)
2. 80 S. Second Street (January 2017)
3. Cambrian and Kennedy Tract area (TBD)
4. HPB Member requests for future agenda items

HPB MEMBER / STAFF ANNOUNCEMENTS / COMMUNICATIONS

1. HPB recruitment
2. 209 Railway
3. General Plan Update

ADJOURNMENT

Adjourn to a **special meeting / study session** to be held on **January 11, 2016**, at 4:00 p.m., City Council Chambers, 70 North First Street, Campbell, California, to discuss the update to the Historic Preservation Ordinance.

The next **regular meeting** (4th Wednesday) will be held on **January 25, 2017**, at 4:00 p.m., City Council Chambers, 70 North First Street, Campbell, California.

In compliance with the Americans with Disabilities Act, listening assistance devices are available for meetings held in the Council Chambers. If you require accommodation to participate in the meeting, please contact Corinne Shin at the Community Development Department, at corinnes@cityofcampbell.com or (408) 866-2140.



HISTORIC PRESERVATION BOARD REGULAR MEETING

MINUTES

4:00 p.m. - Wednesday
City Council Chambers

October 26, 2016

CALL TO ORDER

Vice Chair Blake called the Historic Preservation Board Regular Meeting of Wednesday, October 26, 2016, to order at 4:05 p.m. in the City Council Chambers, located at 70 North First Street, Campbell, California, and the following proceedings were had to wit.

ROLL CALL

Board Members Present:

Susan Blake, Chair
Todd Walter
Laura Taylor Moore

Board Members Absent:

Dawn Anderson

Staff Members Present:

Cindy McCormick, Senior Planner

APPROVAL OF MINUTES

1. Board Member Moore made a motion to approve the Regular Meeting Minutes of September 28, 2016. Board Member Walter seconded. **Motion Passed 3-0-1**

NON-AGENDIZED ORAL COMMUNICATIONS

None

STUDY SESSION

1. '**Lost Gatos**': Q&A with Mr. Feinberg who is the primary creator of the 'Lost Gatos' Historic Preservation Tour app, using 'mytours.com'

Chair Blake asked Mr. Feinberg why he chose “mytours.com”. Mr. Feinberg answered that mytours kept coming up in his research of mobile applications and that his phone calls with the CEO of the company were very positive and responsive. When asked how the app came about and its funding source, Mr. Feinberg indicated that it is privately funded by a group of concerned citizens who wanted to make sure that residents and kids understood Los Gatos’s history. When asked how long the effort took, he answered that it took about a year of development and that a local resident wrote the content. He indicated that using one person to develop the content was more efficient and resulted in consistency within the app. They originally started with one tour with 12 to 15 stops, but expanded it to three tours because they had enough content to do so. They did a soft launch with the single tour and did a beta test with friends. Mr. Feinberg indicated that the company will format pictures after the HPB drops them into the mytours program. They chose background music that was not copyrighted and had local residents narrate stories of Campbell. Photos that had previously been digitized were acquired from the library and museum and then edited in photoshop to crop and optimize them for the app. He also indicated that the mytours program includes analytics and that there were 144 downloads in the past two months. In addition to the \$2,000 set-up fee and \$1,500 annual maintenance fees, he indicated that the City would need to open two accounts - an “apple developer program” (\$25 one time flat fee plus \$99/year) and the “google developer program” (\$25 one time flat fee).

PUBLIC HEARING

1. **235 S. First Street:** *Hattie DePuy House* – The Conditional Use Permit application is for a 448 square foot addition and 293 square foot garage to be added at the rear of the existing 456 square foot home for a total floor area of 1,197 square feet. The owner is also proposing to replace one of the windows in the front of the home with a window from the rear of the home that will be removed to accommodate the new addition. Board Member Walter commented that the original house is simple in form, making it difficult to build an addition that doesn’t look out of place, finding that the proposed architecture is appropriate. Chair Blake agreed, stating that the applicant has met the delicate balance of being consistent with both the City’s Historic Design Guidelines and the State’s Interior Standards. Board Member Moore further added that the addition to the rear would not alter the streetscape.

Board Member Moore made a motion to approve the CUP application for an addition to a historic district home. Board Member Walter seconded. **Motion Passed 3-0-1**

2. **226 Alice Avenue:** *Alice Hyde House* – The property owner has applied for a Mills Act Contract and has provided a 10 year Maintenance and Treatment plan for the property. Chair Blake asked about the original location of the entrance and whether it was original on First Street as opposed to Alice Avenue. The owner was unsure but indicated that it has always been on First Street as far as he knew.

Board Member Walter made a motion to approve the Mills Act application for the *Alice Hyde House*. Board Member Moore seconded. **Motion Passed 3-0-1**

NEW BUSINESS

None

OLD BUSINESS

1. Historic Preservation Ordinance (Chapter 21.33): Tabled discussion to November 9th study session. It was noted that there was insufficient time at the previous study session to have a thorough discussion of the Ordinance update.
2. Brochure: The HPB continued their discussion of the brochure, including the four brief bullet points that would be targeted at realtors and homebuyers: 1) what is the HRI; 2) how is a property listed; 3) what are the benefits of being on the HRI; and 4) what is the effect on resale value. Board members Walter and Moore will eventually replace the placeholder images in the near future.

HPB MEMBER / STAFF ANNOUNCEMENTS / COMMUNICATIONS

1. Farmer's Market Table: Staff member Cindy McCormick indicated that the HPB shares the Farmer's Market Table with the City's Community Emergency Response Team (CERT) and that there has been some confusion when CERT can use it. Board Members Blake, Walter and Moore indicated that that CERT can use it on a regular basis and that the HPB would reserve it ahead of time as needed.

ADJOURNMENT

Adjourned at 4:57 p.m. to a special meeting to be held on **November 9, 2016**, at 4:00 p.m., City Council Chambers, 70 North First Street, Campbell, California.

PREPARED BY: _____

Cindy McCormick, Senior Planner

APPROVED BY: _____

Susan Blake, Chair