

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
January 6, 2016
MINUTES**

The Parks and Recreation Commission convened in regular session on Wednesday, January 6, 2016, at 7:30 pm, in the Council Chambers, Campbell City Hall, 70 North First Street, Campbell, California.

ROLL CALL

PRESENT: Johnson, Walker, Gibson, Ptaszynski, Hughes, Scholberg
Absent: Davidson (excused)
STAFF: Recreation Director Maurantonio, Public Works Director Capurso, Recreation Supervisor Aaron Bueno, Joy Francois, Recording Secretary

APPROVAL OF MINUTES:

MSC Gibson/Hughes to approve the minutes of the November 4, 2015 Regular Parks and Recreation Commission meeting.

AYES: Johnson, Walker, Gibson, Ptaszynski, Hughes

NOES: None.

ABSTAIN: Scholberg

Oral Requests:

None.

Announcements:

None.

Old Business:

1. General Plan Monthly Update

A request for proposals has been issued and the subcommittee is reviewing them.

New Business

1. Election of Chair and Vice Chair

MSC: Commissioner Gibson/Ptaszynski to introduce a ticket nominating Commissioner Scholberg as Chair and Commissioner Walker as Vice Chair.

Ayes: Gibson, Ptaszynski, Scholberg, Walker, Johnson, Hughes

Noes: None.

Abstain: None

2. "Super" Valentine Fun Run

Recreation Supervisor Aaron Bueno introduced Sara Quilici, currently an intern, but has been an employee of the Recreation department for 10 years. Sara was instrumental in putting this piece together. They gave a presentation on the Super Bowl Weekend plans explaining that the DCBA, Chamber of Commerce and City have joined together to bring some of the Super Bowl functions to the

City. There will be Super First Friday, Super Second Saturday and a Super Farmers Market on Sunday. There is a new logo for the Fun Run. They are hoping for a larger crowd, would like a sellout of 1200. They've created a flier that is a discount card to place at the hotels to encourage people to come to downtown Campbell.

There is a commemorative medal for the first 1000 registrants. The timing chip will be smaller and more efficient as well as a cost saving. Mr. Bueno made a pitch to the Commissioners asking if they would be willing to volunteer as they have in the past. He will contact them by email to find out their availability. After the race there will be T-shirts and goodie bags. Registration deadline is January 29th. There is no minimum age. There were 1100 registrants a couple of years ago.

3. Main Gym and Dance Studio

Recreation Supervisor Bueno stated he is paying all homage to the Building Maintenance staff. The staff has done so much work at the Community center the past few years. They have done a fantastic job on the Main Gym and the Dance Studio. This project started out as just a bleacher replacement. He presented a slide show of the renovations. Staff saved a substantial amount of money which enabled them to obtain a new scoreboard, fresh paint, all new backboards, the lobby facelift, improved safety wall padding, new ADA front doors, refinished the floor entirely and restriped, improved storage, and the interior ceiling clean up.

The February Parks and Recreation meeting will be held at the Community Center and will include a walk-through of the new gym.

Committee Reports:

Parks and Creek Trail: Commissioner Gibson said things seem to be OK at the moment. The concrete under the lamp post at Edith Morley Park is spalling. There are actually quite a few lamp posts in that condition. The turf looks like it's doing well. He thanked staff for the slide replacement at Virginia Park.

Commissioner Hughes stated that there was a picnic table at John D. Morgan Park that has been removed and that's what caused the rectangular shape that the Commission was inquiring about at the November meeting.

Trees: No Report.

Special Events: Commissioner Hughes said the Fun Run is coming up. He asked if any special precautions are being taken with the trees because of the El Nino effect. Director Capurso responded that the City has formed an in-house tree crew and they have been going through the street tree and park tree inventory and doing preventative maintenance pruning. The one thing that staff has to be sensitive to is that as these storms come in one after another and as the ground gets saturated there will be a risk of trees toppling over.

Staff Reports:

Work Plan Updates – Director Maurantonio combined with her Recreation report.

Parks: Todd Capurso

- Staff has completed the Hacienda Avenue Green Street Improvement Project and held a dedication on November 24th. The project is living up to its functional intent. The bioswales are working as they were intended; the no mow fescue is keeping the weeds down and the water percolating.
- The turf reseeding program is underway. Staff has seen good results, not ready to remove the fences yet.
- Staff is poised to begin a landscape renovation project at the Museum which will start sometime later this month.
- The City reapplied and was approved to be a Tree City USA.
- Staff is working on some vegetation clearing along the rail line along Highway 85 behind Rolling Hills Middle School. The rail line is owned by Union Pacific and Caltrans, and the land is owned by the City of San Jose and the City of Campbell.
- There will be a joint volunteer park clean up on Monday, January 18th at Hamann Park from 9:00 am to noon.

Commissioner Scholberg asked what it takes to be designated a Tree City USA. Commissioner Walker looked it up on line and read to the Commission. This is a condensed version:

- Establish tree board or department
- Must pass a tree care ordinance
- Must establish a community forestry program with an annual budget of at least \$2 per capita
- Must organize an Arbor Day program

Commissioner Scholberg said there is so much trash along the railroad tracks – couches, construction material and garbage. She did notice one side is less trashy than the other. Director Capurso stated the Campbell side is cleaner than the San Jose side. The City of Campbell is ready to assist San Jose with the clean-up of their section.

Commissioner Walker asked if citizens could be mobilized to do a clean-up. Director Capurso stated if you get within proximity of an encampment there are rules regarding posting the clean-up.

Recreation and Community Services: Director Maurantonio

- A recruitment has been processed for a Recreation Specialist for Youth Engagement.
- Mariah Dabel, Recreation Supervisor, is out on maternity leave, having her first child and she will be moving on to the City of Cupertino as a Recreation Manager in May.
- There is a new exhibit at the Museum; there will be a reception next Saturday between 12 and 4. The new exhibit is tied to recreation and sports.
- She thanked Commissioner Johnson for doing an excellent job as the Chairperson this past year.

Police Report

Information only.

Commissioner Gibson noticed that there were about 15 suspicious people or vehicle reports. A lot of it is early morning. It appears to be places where we have the public restrooms in the parks. He would

like to know what time the restrooms open. He also wondered if the maintenance staff ever feeds back information to the department regarding people using the restrooms for cleaning up in the morning. Director Capurso responded it's kind of general; staff tries to open them between 7 to 8 am. He said there have been a few instances of staff running into people in the restrooms and had to call in the Police. The Police are patrolling these areas more.

Commissioner Walker asked what the threshold is for calls to Police to be published in this report. Director Capurso responded that just a call won't generate a result in the incident report. It depends on what the Police find or if the incident is over before they arrive.

Good of the Game

Commissioner Hughes said Happy New year to everyone, he's looking forward to a great 2016. He also said that the gym looks phenomenal, looks like a completely new structure, kudos to staff.

Commissioner Ptaszynski also said Commissioner Johnson did a great job last year as Chair. He wondered if a letter of appreciation to staff from the Commission would be appreciated by the Maintenance staff. Director Capurso replied yes, he thought they'd like that. He will try to get one of the contract managers out for the gym tour next month. There was discussion of a gift basket.

Chair Scholberg thanked Commissioner Johnson. She mentioned she rode her bike on Hacienda, it was such a pleasure.

Commissioner Walker said the dinner at Sorelle's was awesome.

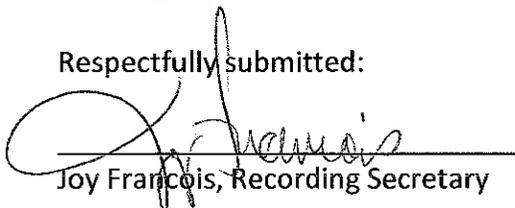
Commissioner Johnson said second and third on Hacienda; he likes the open feel on the corners. He enjoyed serving as Chair this last year. The holiday party was great. The Fun Run is going to come up quickly; rain or shine he'll be there.

Commissioner Gibson agreed with other comments. Great job Commissioner Johnson. The party was great, a lot of fun.

Director Capurso said since there have been seconds and thirds on Hacienda he did want to mention the staff that spent 100% of their time on the project. Senior Inspector Alan Hom, Project Engineer Roland Neufeld, who has moved on from the City, Project Manager Fred Ho, who was gone for 3 months on the MTEP program, and our long time City Engineer Michelle Quinney who worked tirelessly on that project and who has now retired from the City as of December 30.

Meeting adjourned at 8:48 p.m.

Respectfully submitted:



Joy Francois, Recording Secretary