

**Campbell, CA  
MEETING MINUTES  
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

**SUBJECT:** Regular Meeting

**MEETING DATE:** Wednesday, September 21, 2016

**LOCATION:** Public Works Conference Room

**ATTENDEES:** Paul Tuttle/Campbell BPAC  
Laura Smith/Campbell BPAC  
Carmen Lynaugh/Campbell BPAC  
Marko Buric/Campbell BPAC  
Todd Capurso/City of Campbell  
Matthew Jue/City of Campbell  
Sarah Syed/Sage Vista

**MINUTES BY:** Matthew Jue                      Date: September 22, 2016

**DISTRIBUTION:** File 230 (Bicycle Advisory Committee Meeting Minutes), BPAC, Todd Capurso, Ryan Smith/City of San Jose, John Brazil/City of San Jose, Sarah Syed

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<b>ISSUES</b>	<b>NEXT ACTION</b>
1. <b>Roll Call</b> – Roll call was taken at 5:02 p.m.	● Noted.
2. <b>Meeting Minutes</b> from July 20 were reviewed.	● Noted.
3. <b>Introduction of New BPAC Members</b> – Those in attendance gave self-introductions.	● Noted
4. <b>Green Bike Lane Sites</b> – Staff presented the results of its green bike lane research including materials used and typical locations where South Bay cities install green bike lanes. Staff asked the BPAC to investigate three different locations in Los Gatos where three different materials are used (high-friction surface treatment, thermoplastic, and MMAX resin). Paul shared his feedback on these sites. Smoothness of ride and friction were two criteria he used. He liked the thermoplastic product the most.	● Staff will share the green bike lane locations with the BPAC as a reminder.
5. <b>Ongoing Projects</b> –	
a. <b>Virginia Avenue Sidewalk Project:</b> A contract has been executed with a contractor. Work is anticipated to	● Noted.

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**ISSUES****NEXT ACTION**

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- begin in mid-October following utility relocations.
- b. **Harriet/McCoy/San Tomas Aquino Signalization Project:** On September 15 a neighborhood meeting was held to provide an update on the signalization project and present traffic calming options for Harriet Avenue. The City Council will consider the future of this project on October 4.
- c. **San Tomas Aquino Creek Trail Feasibility Study:** Staff is still following up on issues following the first community meeting. A second community meeting will be scheduled pending further input from partner agencies like the Water District.
- d. **Transportation Improvement Plan for Campbell Priority Development Area (TIPC) Project:** Staff reviewed the purpose of this project. A special BPAC meeting will be scheduled to discuss the consultants' recommendations. The plan will be presented to the City Council at a future Council meeting.
- e. **Electronic Bicycle Locker Program:** Staff has received the Caltrans encroachment permit for the Hamilton Station bike locker installation. The BPAC asked if there are usage records for the existing Winchester Station bike lockers.
- f. **Citywide Sharrows Project:** Staff showed the project map that presents the project streets that the BPAC had selected. These streets lead to schools.
- g. **Safe Routes to School Task Force:** The County Public Health Department has had a grant-funded Campbell Walk and Roll Program with which they have reached out to six Campbell schools to encourage walking and biking. A Safe Routes to School Task Force has been formed. The Task Force meets quarterly and is comprised of County
- Noted.
  - Noted.
  - Staff will provide the BPAC with a link to the September 6 Council Study Session materials.
  - Staff will ask VTA whether the Winchester Station bike lockers have usage records.
  - Noted.
  - Noted.

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**ISSUES****NEXT ACTION**

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staff; the Campbell Union School District superintendent; school parent coordinators and students; and, Campbell Police, Public Works, and City Manager's Office staff.

**6. Grant Applications**

- a. **One Bay Area Grant (OBAG):** No update on the results of the OBAG grant applications. Campbell submitted an application for a project called the Campbell PDA Enhancements Project that is based largely on project concepts developed by the TIPC Project.
- Noted.

7. **BPAC Chair and Vice-Chair:** The BPAC elected Paul to be the BPAC Chair. Laura remains the BPAC Vice-Chair.
- Noted.

8. **VTA BPAC Representative:** Staff mentioned an opening for Campbell's VTA BPAC representative. Term expires after two years. Meetings are monthly and begin at 6:30 p.m. at VTA's campus on North First Street north of Montague Expressway. It was decided that this item would be tabled and that a representative and an alternate are needed.
- Staff will e-mail the link to VTA's BPAC meeting notes to the BPAC to give members an idea of the topics typically discussed.

9. **VTA BPAC Update:** No update.
- Staff may invite Herman Wadler to report on the BPAC meetings as he will continue to attend until January.

10. **Around the Table Comments and Discussion:** 1) Laura mentioned that the Campbell Reporter included an article on the Transportation Improvement Plan for Campbell Priority Development Area Project and that the BPAC was mentioned in the article. (After the meeting, the article was found at
- Noted.

<http://www.mercurynews.com/2016/09/09/campbell-council-wants-to-improve-bike-pedestrian-safety-downtown/>).

2) Paul asked about the bike valet for the Farmers Market. Staff said the bike corral may move to the public parking lot near the Campbell Historical Museum and would continue until October.

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**ISSUES**

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**NEXT ACTION**

3) Staff mentioned the Commissioners Dinner is scheduled for November 29 (Tuesday) at the Campbell Culinary Center.

11. **Next Meeting** – The next BPAC meeting will be held tentatively on November 16 (Wednesday), 2016, at 5:00 p.m. • Noted.
12. **Meeting Adjourned at 6:15 p.m.** • Noted.